



Minutes for the CLCC November 2nd, 2017 Meeting

Meeting called to order by vice president Carrie Williams at 6:03 pm.

Martha Story is on approved absence.

Quorum was established with 12

Guests: None

1. **Approval of Agenda:** One change was made to the agenda. The board member vacancy vote was moved to old business. Jan Mitchel made a motion to approve the **agenda** as written. Sandra Holsten seconded. All in favor.
2. **Approval of Minutes:** Minutes from the September 28, 2017 meeting were reviewed. Laura Johnson made a motion to approve the minutes as written. Amy Anderson seconded. All in favor.
3. **Approval of Treasurer's Report:**

The treasurer's report shows a balance on hand of \$ 67,061.41. We have \$4,717.26 in Checking, \$33,870.40 in Savings, and \$28,473.75 in Gaming. We have had \$19,801.51 income from gaming. \$3051 dollars are from pull tabs and \$16,750.51 is from the Library Sweepstakes. The funds in the Gaming Account have to be used the following year that they were earned; however, money can be saved for special projects if granted approval from the Gaming Commission. In the future, we would like to see if we can be granted permission to use the gaming funds to survey and map the cemetery. Currently the fee to be buried in the cemetery is \$500 for a cremation spot (5x5) with four markers allowed per spot and \$1,000 for a 10x10 casket spot. Sandra made a motion to approve the Treasurer's Report, Jan seconded. All in favor.
4. **Correspondence:**
 - a. Kenai Watershed Forum: We received a thank you letter from the Watershed Forum for the \$500-dollar donation to the Stream Watch Program. The funding was for the hall rental being waved when they hosted their annual volunteer appreciation dinner.
 - b. KPB – Community Capital Project Meeting: We received a letter from the Kenai Peninsula Borough depicting that there will be no community meetings this year with the borough due to budget cuts. A suggestion was made to invite the Borough representative, Kenn Carpenter, to come to our next meeting.
 - c. KPB Emergency Management Hazard Mitigation Survey: We received a survey from the Kenai Peninsula Borough about the issues facing the community. They want to gather input on the hazards each community is up against.
5. **Committee Reports:**
 - a. Youth Group: Kristine Route presented that the youth group is still working on finishing their most recent mystery. The highlight of the fall was their hike up Slaughter Ridge to find an official Geocache. This was a major achievement for their physical coordination level and navigational skills. The Story Telling project that would preserve the memories of Cooper Landing residents was approved by the Cooper Landing Museum. The project will begin this spring and will teach the youth public speaking and communication skills.
 - b. Walkables: Sandra Holsten presented about the water issues on the Snug Harbor bike path. The maintenance of the path will eventually be the responsibility of the State, as they are responsible for

everything in the public right-of-way. Currently, the path is still a Federal project and all issues must be addressed by the Feds before the State will take it over. It is currently be litigated.

Sandra made a motion to have a letter written from the Community Club on behalf of all user groups (Seniors, Chamber, Museum, etc.) to address the issues along the pathway from a community standpoint to be sent to the Department of Transportation. Janette Cadiux offered to help write the letter. Jan seconded the motion. Discussion ensued. All in favor, none opposed.

6. Presentations: None

7. Old Business:

- a. CLCC Board Seat Vacancy Vote: We have received one application from Amy Anderson for seat E. Sandra made a motion to appoint Amy to the board, Laura Johnson seconded. All in favor.
- b. Maintenance Tech Position- A suggestion was made that the Maintenance Technician could possibly take care of Community Hall, the Library, and the Seniors. Discussion with the Library and Senior Officers will need to take place, but it would be worth considering. We currently have two applicants that will be interviewed before the New Year.

8. New Business:

- a. Web Site Design Contract, Membership Vote Required Cost Exceed Board Authorized Limit of \$2,500: *Kristine Route, Secretary, abstained from vote and discussion due to conflict of interest.* The board received three applications for website design- Larsen Design Group, Dillon McElhinney, and Best Route Productions. A summary of each application was presented. All applicants price quotes exceeded the cost of \$2,500. Best Route Productions was the only application that offered to provide a customized design, set up appropriate accounts using existing domain names, web hosting and Google Analytics, as well as an event calendar editable by the Hall Coordinator. This applicant's package also includes photography of Hall and three years of maintenance. Sandra moved to authorize the board to spend the funds for updating the website and to use Best Route Productions. Laura seconded. Discussion ensued. All in favor, none opposed.
- b. Walkables Funds for Approval: The Walkables were awarded a large grant from the Kenai Mountains-Turnagain Arm (KMTA) Association to host a workshop and pathway beautification project. However, KMTA does not reimburse the funds until all of the money has been spent and a final report sent in. Currently, Sandra has been fronting the money to see that the project gets done successfully. The funds will be coming to the Community Club since the Walkables group is a sub-committee. However, a membership vote is required to reimburse Sandra since the amount exceeds \$2,500. The Community Club would be fronting \$7,600 for the grant project. The project will be completed by May 2018. Laura made a motion to approve the project funding and reimburse Sandra on the Walkables. Amy Anderson seconded the motion. All in favor.

9. Announcements:

It is currently being discussed as a possibility for the Walkable group to become its own 501 (c) 3 between the Community Club Board of Directors and the Walkable Board of Directors.

10. Adjourn: Carrie called the meeting to close at 6:58 pm

Notice of Next Meeting CLCC : January 25, 2018 6 pm
Minutes written by secretary: Kristine Route