



Cooper Landing Community Club, Inc. CLCC

PO Box 508
Cooper Landing, Alaska 99572

Meeting Minutes September 28th, 2017 6:00 pm

Meeting was called to order at 6:07 pm by Vice President Carrie Williams.

A quorum was established.

17 people were in attendance.

Guests Present: None

1. **Approval of Agenda:** Two items were added to the agenda; an update on the gun club under Committee Reports and the announcement of the Maintenance Tech Position under Announcements. The Walkable grant reimbursement request approval will be held until the November Meeting. Cheryle made a motion to amend the agenda. Amy Anderson seconded. All in favor.
2. **Approval of Minutes:** Laura Johnson made a motion to approve the minutes as written. Phil Weber seconded. All in favor.

3. **Approval of Treasurer's Report:**

The treasurer's report shows a balance on hand of \$ 30,438.38. We have had \$13,279.18 income from gaming. The profit and loss shows a \$11,530.42-dollar loss from Revenue Sharing. However, those funds were posted in the previous year; they are showing up on this year's information due to how the funds were received. We were given \$12,476 dollars in Community Assistance Funds for this year. This is the program that has replaced Revenue Sharing. The softball tournament raised 5,536.55 which was split between the other groups that contributed to hosting concessions. The Hall Rental income is down from last year. Sandra Holsten moved. Amy Anderson seconded. All in favor.

4. **Correspondence:** None

5. **Committee Reports:**

- a. **Youth Group:** Kristine (Krissy) Route spoke about the projects youth group is working on. They received a \$525-dollar grant from the Kenai Peninsula Foundation this June to help cover the cost of the Geocaching and Navigational activities being hosted every Wednesday. This is part of the ongoing mystery series Krissy wrote as an educational interactive story that teaches problem solving, critical thinking, and team work. There were nine kids ages 10 and up who attended the program this summer. The mystery will be solved next month and the upcoming project will be in connection with the museum to preserve the stories individuals have on how they came to Cooper Landing.
- b. **Walkables:**
David Story presented that first quarter mile has been flagged for a Bean Creek Walking Path. They hope to add gravel to the targeted areas.

Sandra Holsten presented on the ongoing Walkable Project Program. They received a grant from Kenai Mountains Turnagain Arm National Heritage Area to host a workshop to discuss and produce a guide for the future development of trail-side amenities on the Snug Harbor pathway, the current bike path, Helen Rhode Park, and the Kenai River Bridge crossing. There is about \$4,000 left from the grant money that will be spend on trailhead signs and benches. The document is available online at: <http://www.walkcooperlanding.org/snug-harobr-pathway-and-trail-integration-plan/>.

Walkable is selling \$10 reusable bags as a fundraiser. Requested that Community Club write a thank you letter to ANCOR, the construction company, for doing the work on the Snug Harbor Bike Path.

Janette Cadieux gave an update on the pedestrian crossing sign. She contacted the Transportation Safety Director, Scott Thomas, in April about putting in a crossing sign by the Post Office. He agreed to conduct another safety assessment this summer and would send a written report. It has not been received yet. She will send another reminder.

c. CERT:

Carrie Williams presented that the project is complete. Still need to obtain a satellite phone. Blankets, bed, cots, etc. are stored in the new storage building. The generator is functioning and ready for use. It has a manual switch for when it needs to be turned on and is powered by its own diesel tank. Then generator can power the library, but electrical work will need to be done in the library to do so. Outdoor parking lights are up and working.

d. Gun Club:

Laura Johnson presented that the land transfer request was postponed at the August Borough Assembly. They are waiting to present in front of the assembly this fall. Will need a letter of support from the Community Club to go to the assembly when the application package will be turned in. Cheryle James made the motion to approve a letter of approval for the lease to move the gun club to Dave's Creek. Sandra seconded. All approved.

6. Presentations: None

7. Old Business: None

8. New Business:

- a. Hall Major Maintenance and Repairs Bid:** The Hall needs deep maintenance repairs. The outdoor deck needs stained, the indoor logs need resealed, the floor needs re-varnished. The handicap ramp is off level and needs adjusted. There are also foundation issues and structural repairs that need attended to in the old part of the structure. Would also like to repair the Announcer's Booth for ball games. Phil Weber moved to gather bids for maintains needs. Shirley Wilmoth seconded. All in favor.

b. Revenue Sharing: User groups put in their requests for revenue sharing. The program is now called the Community Assistance Program. \$15,479.41—dollars were given to us. The requests are as follows:

- Cooper Landing Emergency Services: \$0
- Trails Committee (Grooming): \$500
- Youth Group Committee: \$500
- Cooper Landing Seniors: \$1,500
- Cooper Landing School: \$750
- Cooper Landing Chamber: \$2,000
- Cooper Landing Library: \$1,000
- Cooper Landing Gun Club: \$2,500
- Cooper Landing Community Schools: \$0
- Cooper Landing Historic Society: \$1,000
- Walkable Committee: \$1,500
- Cooper Landing Community Club: \$4,229.41

Janette motioned to approve the requests as stated, Shirley Wilmoth seconded. All in favor.

c. Capital Grant Request: No capital grant meetings are scheduled at this time.

d. State Trooper Letter: Bob Baldwin's sent letters on Sept. 25 to Sen. Micciche and Rep. Chenault requesting support to permanently establish an Alaska State Trooper Post in Cooper Landing. He requested that the CLCC board send one as well. Discussion ensued that our letter should also address the Governor and governor's administration. Ask Bob Baldwin to write a draft for a letter that we and other community groups can alter to send out.

Janette moved to write a letter of support. Laura seconded. All in favor.

9. Announcements:

a. Board Member Seat Openings

Applications are available for the three seats expiring on the community club board. Three current members—Martha Story, Kristine (Krissy) Route, and Carrie Williams have offered to extend. Mitch Dickenson resigned from the Board over the summer. The application states that you need to be a resident and a registered voter in Cooper Landing. Seats that are open are two year, one year, one year. Applications are due October 17th.

b. Hall Coordinator Position Available

Jessica Larsen resigned as the Community Hall Coordinator. Her position is open effective October 1st. She is willing to work with someone until the end of the year. This is year round position and that pays 25% of all bookings.

c. Website Design Request for Proposal

We are looking to redesign our website and make it more accessible. We put out a call for proposals and applications are due October 15th. We'd like to launch the new site by next June.

d. Maintenance Technician Position

We are looking for a person to fill a maintenance technician job. The person would perform a variety of facility maintenance tasks and routine inspections. They would work on normal mechanical maintenance issues, like leaky sinks. This is an on call, year round, contracted position.

e. Camp Host Available in Spring 2018

Will be looking for a camp host for next summer. Full hook ups and some tasks required. Minor rental fee required.

f. Hotwater tank. We had some issues with the hot water tank recently. Pressure was building inside the tank and could have blown up. Please no longer unplug the hot water tank when using hall.

10. Announcements:

- a. Chamber:** Yvette Galbraith presented that there will be pizza, hotwings, and drinks at the Chamber hosted end of summer event. It will take place at Gwins. Newsletter submissions dues and are a great place to get the word out about projects. Membership renewals were sent out and ad placements are due for the Upper Kenai Guide. Hoping to expand pages and distribution for next year.
- b. Seniors:** Shirley announced that there will be the annual Trick or Treat Street for kids on Halloween in the Senior Commons.
- c. CLES:** Dan Michels announced that they may acquire funding for paying for volunteers.

11. Adjourn: Carrie called the meeting to an close at 7:20 pm. The next meeting will be on November 2nd at 6:00 pm.

Minutes completed by Secretary, Kristine Route.